

EU AID VOLUNTEER VACANCY

POSITION	Junior EU Aid Volunteer in Communication in Colombia
DEPLOYMENT DATES	November 2019 – April 2020 (6 months)
PLACE	Cartagena, Colombia

CONTEXT AND PROJECT DESCRIPTION

Movement for Peace – MPDL (Spain) and **ADICE** (France) are non-profit organizations with extensive experience in the fields of development and humanitarian aid which are jointly implementing the project “EU Aid Volunteers: deployment of MPDL volunteers for peacebuilding and women’s rights” together with 5 other organizations in third countries.

The project aims at enhancing the EU capacity to provide needs-based humanitarian aid in vulnerable and disaster-affected communities in six countries: Colombia, Guatemala, Peru, Jordan and Morocco.

The hosting organization for this position, **MPDL Colombia**, operates since 1997, accompanying victims of the conflict in the processes for their rights. MPDL Colombia has boosted the development of civilian's initiatives intended to transform structural circumstances behind the conflict, aiming to promote protection, restoration of rights and reparation of victims affected by the war as well as of the most vulnerable population. This extensive experience has enabled the consolidation of a comprehensive model of peace-building, benefiting about 7.700 people.

Their strategy and work lines have been adapted to the post-conflict context: governance and peacebuilding, gender dimension and Human Rights.

OPERATIONAL AND SECURITY CONTEXT DETAILS

Movement for Peace – MPDL– works in the Colombian Caribbean since 1997. In the last few years we have expanded our intervention areas to Nariño and Magdalena Medio regions. Thus, Movement for Peace Colombia currently works in the Caribbean (Bolívar, Atlántico and Sucre departments), in the Colombian south Pacific (Nariño department: Tumaco, Barbacoas and Francisco Pizarro municipalities) and Bogotá, associated with local organizations.

Our working lines are the following:

- Gender and women human rights: strengthening of organizations in prevention, attention and support programs for victims of gender based violence, especially in the framework of the armed conflict.
- Rural development: support in rural development public policies advocacy. Technical, financial and organizational support for production.
- Governance and peace-building: citizen training schools; institutional strengthening; support to organizations and victims meetings; accompaniment in cases of particular risk; community protection; access to justice; local planning exercises and territorial agreements for development.
- Education for Peace: teachers and students capacity building; local campaigns for violence prevention and strengthening of women and youth organizations.

The volunteer will be based in Cartagena de Indias with possible visits to other MPDL offices in the country. He/She will work under the supervision of the MPDL country coordinator. Movement for Peace – MPDL has a Social Mobilization department in its HQ in Madrid which centralizes communication, volunteering and social awareness-raising actions. This department will also be monitoring the volunteer during his/her stay. In Colombia, MPDL doesn't have employees specialized in communication and it's currently working on designing a visibility strategy.

Although Colombia has recently signed a Peace Agreement with the main armed force in the country, the FARC-EP and there is an open dialogue with the ELN, up to date there are still some insecure situations and high risk in many areas of the country, mainly in the rural area. In the main cities, the situation is safe enough to live normally.

To face the context above detailed, MPDL has a safety policy, protocol, plan and culture for its work in Colombia which is adapted to each area of the country and mandatory for MPDL staff (including volunteers).

TASKS

The volunteer will be under the supervision of the responsible of MPDL country office in Colombia. Among his/her tasks will be:

- To assist in the implementation of the communication plan and private fundraising strategies in MPDL Colombia.
- To support in the execution of communication activities in the projects of MPDL Colombia.
- To prepare institutional documents: dossiers, leaflets or similar
- To write news for the website and update its contents
- To manage our social networks
- To elaborate audiovisual and photographic material
- To participate in the activities in the framework of the volunteering programme taking place in the mission
- Other tasks regarding strategic objectives of MPDL mission in the country

APPRENTICESHIP

15 days (November 2019)

REQUIRED COMPETENCES	
KNOWLEDGE AND STUDIES	<ul style="list-style-type: none"> • Studies in Communication or similar • Knowledge of multimedia and communication technologies (social media, webpages, printing, etc). • Knowledge of incident • Previous knowledge of project management will be appreciated
EXPERIENCE	<p>Previous experience in communication tasks in non-profit organizations and specifically in humanitarian contexts, developing countries and/or volunteer experience or social activities will be an asset.</p>
SKILLS	<ul style="list-style-type: none"> • Written and oral communication skills and motivation for its role as a communicator • Team worker • Ability to communicate through different means • Adaptability to changing contexts and situations • Ability to work under pressure • Ability to work in a rural area • Non-verbal communication • Knowledge of different technologies and communication tools 2.0 • Proactive attitude and ability to work independently and in coordination with the rest of the team • Analytical and synthesis skills • Writing and oral skills
OTHER COMPETENCES	<p>It will be appreciated:</p> <ul style="list-style-type: none"> • Knowledge of the humanitarian context in Colombia • Knowledge and interest in humanitarian aid, gender approach, Human Rights, peace-building and other working lines of the organization • Good collaborative relationships • Volunteering attitude • Multicultural sensitivity and awareness: respect to other traditions and customs • Knowledge of the EU Aid Volunteers initiative and the humanitarian principles • Knowledge of the security measures to be respected
LANGUAGES	<p>Fluent in written and spoken Spanish Good knowledge (medium or high) of English will be an asset</p>

SELECTION CRITERIA
ELIGIBILITY AND EXCEPTION CRITERIA
<p>The EU Aid Volunteers candidate must be a citizen of the EU or a third country national who is a long-term resident in an EU Member State, and must have a minimum age of 18 years.</p> <p>Only candidates available for in-presence training (minimum 9 days) in Belgium in September 2019, in-presence training in our headquarters (Madrid) and a deployment period of 6 months will be eligible.</p>
MINIMUM REQUIREMENTS
<p>Candidates must satisfy the requirements set out in Regulation (EU) No 375/2014 of the European Parliament and of the Council of 3 April 2014 establishing the European Voluntary Humanitarian Aid Corps ("EU Aid Volunteers initiative"), which include having a minimum age of 18 years old and being a citizen of EU or a third country national who is a long-term resident in an EU Member State.</p> <p>MPDL applies a policy of equal opportunities and welcomes applications without distinction on the grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, property, birth, disability, age or sexual orientation.</p> <p>The candidate must be available for in-presence training in Belgium (minimum 9 days) in September 2019.</p>

CONDITIONS OF SERVICE
LEARNING OPPORTUNITIES
<p>This volunteering offers an opportunity to know first-hand the work that MPDL does in Colombia, being an active part of the team in the country. It is also an opportunity to go deeply in the particularities of the Colombian context from a multicultural approach that will allow him/her to develop professional skills very much appreciated in the humanitarian aid and cooperation sectors.</p> <p>The EU Aid Volunteer will attend to a 30 hours online training and 9 to 12 days in-presence training before his/her deployment.</p> <p>The in-presence training is divided into a general and a specific module depending on the tasks to be carried out by the volunteers and the needs of the hosting organization.</p> <p>In addition, the EU Aid Volunteer will have a Learning and Development Plan for the duration of his/her placement intended to assess his/her competences and fulfilment of objectives.</p>
LIVING AND WORK CONDITIONS
<p>Accommodation, visa fees, insurance and airfares will be covered by the sending organization (MPDL).</p> <p>In addition, the volunteer will receive a monthly allowance of 364,38€ which is intended to cover basic needs and local transport.</p> <p>The deployment duty station is in Cartagena, Colombia. However, the volunteer may travel to other areas of the country where Movimiento por la Paz- MPDL works.</p> <p>For each month of deployment, the volunteer will receive a 100€ post-deployment resettlement allowance.</p> <p>The working calendar will be corresponding to the agenda and system established in the field.</p> <p>For each month of voluntary activity two days of rest are foreseen, in addition to public holidays.</p>

SELECTION PROCESS

To apply, the volunteer must fulfil the application form, the self-assessment questionnaire, attach his/her CV and send it all to euaidvolunteers@mpdl.org

These documents are available for download in MPDL's web site and have to be sent in **SPANISH**

PRE-SELECTION	INTERVIEW	FINAL DECISION
<p><u>Submission of applications:</u> from 10/05 to 16/06/19</p> <p><u>Short-listing and first interviews:</u> from 24/06 to 15/07/19</p> <p>In case of changes of the dates, the candidates will be notified.</p>	<p>All the interviews will be done online with the participation of the sending and hosting organizations. The interviews have the aim to explore both the competences and the motivations of the candidates.</p> <p>The selected candidate/s for each vacancy will be notified by 30/07/2019.</p> <p>The date of the notification may vary according to the number of application received.</p> <p>The pre-selected candidate/s will attend an online and in-presence training, given by the European Commission.</p> <p>PLEASE NOTE THAT MORE THAN ONE CANDIDATE PER POSITION WILL ATTEND THE TRAINING</p>	<p>The final decision on the volunteer to be deployed will be made by the sending and hosting organizations jointly after receiving feedback from the EU on the face to face training.</p> <p>Expected date decision on outcome: 20/10/2019</p>