

EU AID VOLUNTEER VACANCY

POSITION	Junior EU Aid Volunteer in Project Management
DEPLOYMENT DATES	February – July 2021 (6 months)
PLACE	Bethlehem, West Bank, OPT
APPLICATION DEADLINE	October 14 th 2020 23:59h (UTC+2)

CONTEXT AND PROJECT DESCRIPTION

Movement for Peace – MPDL (Spain) and **ADICE** (France) are non-profit organizations with extensive experience in the fields of development and humanitarian aid which are jointly implementing the project “Volunteering for Social Change: the value of EU Aid Volunteers for inequalities reduction and local resilience building” together with 8 other organizations in third countries.

The project aims at enhancing the EU capacity to provide needs-based humanitarian aid in vulnerable and disaster-affected communities in 8 countries: Colombia, Guatemala, Bolivia, Peru, Morocco, Jordan, Palestine and Lebanon.

The hosting organization for this position will be **MPDL Palestine**. MPDL works in this country since 1994, with the objective of improving women's living conditions, their empowerment at the community level and as agents of local development and inclusion. Thus, from 1994 to 2020, more than 30 humanitarian aid and development projects have taken place in the field of attention to groups in vulnerable situations, with a special focus on the disability sector and the promotion of women's rights.

During the first years of intervention, the work of MPDL in the field has been focused on the promotion, protection and defense of the human rights of the most vulnerable groups (women, young people and people with disabilities) mainly in the West Bank and in the areas of economic and social rights, access to health and the right to education; through different actions:

- Defense and promotion of women's rights;
- Strengthening of society and democratic governance;
- Improvement of the living conditions of the People with functional diversity, with special attention to women with functional diversity
- Strengthening the organization and participation of civil society, with special emphasis on the gender perspective and the coordination of the associative fabric with the public authorities.

Since 2015, MPDL has also been working to strengthen and promote Palestinian civil society organizations to play a leading role in democratic reforms and changes regarding decent work and social protection, as well as supporting women's economic empowerment and promoting their labour and socio-economic rights.

The projects implemented for the last 3 years in the country are focused on the protection and health for the population of Hebron H2 with special attention to the intersectionality between functional diversity and gender violence; the promotion of access to health and protection of people with disabilities, with special attention to women; the support for Palestinian women's economic participation in local development and the promotion of gender equality and protection of vulnerable Palestinian women.

In 2018, MPDL Palestine identified two main lines of work: consolidating the strategic line of Economic, Social and Civil Rights and gender through interventions focused on women's economic empowerment; and expanding the strategic line of protection through interventions focused on groups in vulnerable situations in geographical areas at risk according to the Protection Working Group's criteria (mainly functional diversity and women survivors of violence).

OPERATIONAL AND SECURITY CONTEXT DETAILS

Operational details:

MDPL Palestine is based in Bethlehem, from where every action is coordinated, monitored and evaluated at technical and economical-financial level.

MPDL Palestine's staff and their local partner's holds regular meetings to discuss the outcomes, face problems and resolve proposals, in order to share experiences and information. As part of the monitoring activities, volunteers will participate in these meetings and visit regularly our centre in Bethlehem and local partner's headquarters. MPDL also works in Ramallah, Tulkarem and Hebron (West Bank) and Gaza Strip. However, due to security reasons, volunteers will stay in West Bank at any time.

Volunteers will have the opportunity of establishing spaces for exchange with the beneficiary population in order to determine the degree of satisfaction and adaptation of the projects' strategy to the population needs and priorities through group discussions.

Security context:

At a local level, Palestine has a low index of social conflict and common crimes. The main security risk for our local teams in the West Bank, Gaza Strip, East Jerusalem and Israel Regions is related to petty thefts and auto thefts.

In general terms, the main threats regarding national security in Palestine are the presence of armed actors and terrorist attacks against the Palestinian population.

To deal with these threats, MPDL has security protocols adapted to the Palestinian context. These documents are regularly updated and adapted to the changing context. These documents include: 1) Roles and responsibilities of each member of the organization in security issues related to decision making, communication and security management; 2) Analysis of the detected risks; 3) Security level; 4) Standardized procedures on security related to: individual responsibility, displacement, communication, house and office security and communication management. These procedures indicate the rules and recommendations to be followed, adapted to the established security level.

In that sense, the rules established in the protocol are mandatory and have to be accomplished both by the staff and volunteers, as well as any other person visiting the country office. Besides, a special security protocol on COVID-19 prevention has been put in place. All volunteers will be duly trained before their departure on the measures to be taken to avoid infections.

The evolution of the pandemic in the country is closely supervised by MPDL Staff. Please note that the dates of deployment may vary due to health and security reasons.

TASKS

Under the supervision of the Head of Mission of MPDL in Palestine, the volunteer will support the organization work in the West Bank by assuring the implementation of the Gender Approach in the Emergency Actions and interventions MPDL and its local partners are carrying out in the country, especially in those related with people with disabilities.

PROJECT PREPARATION AND FORMULATION:

- To revise and complete project proposals received by local partners and/or the local team in OPT, ensuring its technical quality.
- To prepare proposals for international and/or Spanish donors both public and private.
- To support administrative staff in the preparation of support documents for the submission of project proposals

PROJECTS IMPLEMENTATION AND MONITORING:

- To hold meetings with the local team and partner organizations in West Bank in order to monitor the projects and analyze, prepare and request project modifications to the donors.
- To support the implementation of specific activities of the projects under the supervision of the Head of the Country Office
- To organize and file information (in paper and electronic format) in a simple, clear and regular way according to MPDL procedures.
- To examine information sent by the local team and partner organizations and provide answers in time.

PROJECT JUSTIFICATION AND EVALUATION:

- To examine, correct and complete monitoring reports ensuring they technical quality in accordance to the donors' demands, MPDL standards.
- To prepare reports on the implementation of projects in OPT.
- To modify and justify projects when requested by the donor.
- To prepare a respond to technical requirements ensuring its quality.

OTHERS:

- To support the Head of Mission of MPDL in OPT and the Country Responsible in MPDL HQ in tasks related to the Mission 's strategic objectives.
- To observe and accomplish the security guidelines established in the country.
- Each volunteer will have an individual workplan with specific results to be achieved during his/her deployment. This workplan will be regularly revised and updated jointly by the volunteer and his/her mentor.

APPRENTICESHIP	N/A
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REQUIRED COMPETENCES	
KNOWLEDGE AND STUDIES	<ul style="list-style-type: none"> • Degree in Social Sciences (International Relations, Political Science, Social Work or similar) • Specific studies in Development Cooperation and Humanitarian Aid will be appreciated. • Knowledge on the Logical Framework Approach and Result Oriented Management will be appreciated.
EXPERIENCE	<ul style="list-style-type: none"> • Previous experience in development or humanitarian projects management will be appreciated. • Previous working or volunteering experience will be appreciated.
SKILLS	<ul style="list-style-type: none"> • Teamwork skills. • Ability to work under pressure. • Ability to work in a rural area. • Proactive attitude and ability to work independently in coordination with the rest of the team. • Analytical and synthesis skills. • Writing and oral skills.
OTHER COMPETENCES	<ul style="list-style-type: none"> • Knowledge of the humanitarian context in OPT. • Knowledge and interest in humanitarian aid, gender approach, Human Rights, peace-building and other working lines of the organization. • Knowledge on reports drafting. • Good interpersonal and communication skills. • Adaptability, self-awareness and inter-personal skills to adapt to different working styles and cultural context. • Multicultural sensitivity and awareness: respect to other traditions and customs. • Knowledge of the EU Aid Volunteers initiative and the humanitarian principles. • Knowledge of the security measures.
LANGUAGES	<ul style="list-style-type: none"> • Fluent in English (C1 – C2) • Good knowledge of written and spoken Spanish (B1-B2) • Knowledge of Arabic will be appreciated.

SELECTION CRITERIA
ELIGIBILITY AND EXCEPTION CRITERIA
<p>The candidate must be a citizen of the EU or a third country national with long-term residence permit in an EU Member State, and must have a minimum age of 18 years.</p> <p>Only candidates available for 12 days in-presence training in November 2020 (dates to be confirmed) and a deployment period of 6 months will be eligible.</p> <p>Only candidates that have successfully passed the EU Aid Volunteers training provided by the European Commission will be eligible.</p>
MINIMUM REQUIREMENTS
<p>Candidates must satisfy the requirements set out in Regulation (EU) No 375/2014 of the European Parliament and of the Council of 3 April 2014 establishing the European Voluntary Humanitarian Aid Corps ("EU Aid Volunteers initiative"), which include having a minimum age of 18 years old and being a citizen of EU or a third country national who is a long-term resident in an EU Member State.</p> <p>MPDL applies a policy of equal opportunities and welcomes applications without distinction on the grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, property, birth, disability, age or sexual orientation.</p>

CONDITIONS OF SERVICE
LEARNING OPPORTUNITIES
<p>This volunteering offers an opportunity to know first-hand the work of MPDL in Palestine and the Middle East region, being an active part of the team in the country. This is also an opportunity to delve into the Palestinian context from a multicultural approach while developing professional skills much appreciated in the humanitarian aid and cooperation field of work.</p> <p>The EU Aid Volunteer will attend to a pre-deployment briefing in MPDL Headquarters in Madrid in January 2021.</p> <p>In addition, the EU Aid Volunteer will have a Learning and Development Plan for the duration of his/her placement intended to assess his/her competences and fulfilment of objectives.</p>
LIVING AND WORK CONDITIONS
<p>Accommodation, visa fees, insurance and airfares will be covered by the sending organization (MPDL).</p> <p>In addition, the volunteer will receive a monthly allowance of 489,84€ which is intended to cover basic needs and local transport.</p> <p>The deployment duty station is in Bethlehem, West Bank, Palestine. However, the volunteer may travel to other areas of the country where Movimiento por la Paz- MPDL works.</p> <p>For each month of deployment, the volunteer will receive a 100€ post-deployment resettlement allowance.</p> <p>The working calendar will be corresponding to the agenda and system established in the field.</p> <p>For each month of voluntary activity two days of rest are foreseen, in addition to public holidays.</p>

SELECTION PROCESS

To apply, the volunteer must fulfil the application form, the self-assessment questionnaire, attach his/her CV and send it all to euaidvolunteers@mpdl.org

You can download these documents from MDPL website
www.mpd.org/espacios-mpdl/eu-aid-volunteers

All documents must be submitted in ENGLISH

PRE-SELECTION	INTERVIEW	FINAL DECISION
<p><u>Submission of applications:</u> from 14/09 to 14/10/20 No applications will be accepted after this deadline</p> <p><u>Short-listing and first interviews:</u> from 15/10/20 to 27/10/20</p> <p>In case of any modification in the dates, candidates will be notified.</p>	<p>All the interviews will be done online with the participation of the sending and hosting organizations.</p> <p>The interviews are meant to explore both the competences and the motivations of the candidates.</p> <p>The selected candidate/s will be notified by 30/10/20</p> <p>The date of the notification may vary depending on the number of applications received.</p> <p>The selected candidate/s will attend an online and in-presence training, which are part of the selection process.</p> <p>PLEASE NOTE THAT MORE THAN ONE CANDIDATE PER POSITION WILL ATTEND THE TRAINING</p>	<p>The final decision on the volunteer to be deployed will be made by the sending and hosting organizations jointly.</p> <p>Expected date decision on outcome: 30/10/20</p>