

EU AID VOLUNTEER VACANCY

POSITION	Junior EU Aid Volunteer in Project Management and Gender
DEPLOYMENT DATES	March – November (8.5 months)
PLACE	Rabat, Morocco

CONTEXT AND PROJECT DESCRIPTION

Movement for Peace – MPDL (Spain) and **ADICE** (France) are non-profit organizations with extensive experience in the fields of development and humanitarian aid, which are jointly implementing a project called “EU Aid Volunteers: MPDL Deployment of Volunteers for Peace-building and Women's Rights” together with 5 other organizations in third countries.

The project aims at enhancing the EU capacity to provide need-based humanitarian aid in vulnerable and disaster-affected communities in 6 countries: Colombia, Guatemala, Bolivia, Peru, Morocco and Jordan. In the course of the project, 16 volunteers (both junior and senior) will be deployed. Volunteers will support humanitarian activities giving special consideration to the gender dimension.

MPDL has more than 20 years' experience in Morocco. In fact, in 1997, MPDL was involved in an emergency intervention in the rural village of Ben Karrich (Tétouan), which was affected by a severe flood. Based on that intervention, MPDL identified and carried out a whole development project in the rural village of Beni Hadifa (Al Hoceima), funded by AECID. Since then, MPDL has opened its headquarters in Al Hoceima and the majority of its projects in Morocco have been carried out in this province. Moreover, the organization has also worked in the regions of Rabat, Casablanca, Kenitra and Asilah. In 2015, MPDL started working in the regions of Tanger Tetouan Al Hoceima - and Oriental.

MPDL has extensive experience in several fields of work such as cooperation for development and emergency management. Examples of this are its involvement in the abovementioned 1997 flood emergency or in the 2004 Al Hoceima earthquake. Since it is based in Morocco, MPDL has carried out rural development, education and migration projects, as well as campaigns promoting female cooperatives and income-generating activities, with special attention to the gender approach. Moreover, MPDL has fostered projects for legal awareness and created centres for women who were victims of violence.

In the last years, MPDL has focused its interventions in the governance sector, with special attention to the democratic participation of civil society in politics. Thanks to its extensive experience in this field, two Framework Agreements are held and a project co-funded by the European Union is carried out to foster the democratic participation of the civil society in policy-making in towns, provinces, regions and at national level, in order to reduce socio-economic inequality in the country.

Moreover, since 2018, MPDL is developing a line of work to address the sustainable management of areas of high ecological value (Al-Hoceima National Plan)

OPERATIONAL AND SECURITY CONTEXT DETAILS

The recent political and institutional reforms that have taken place in Morocco, specially the 2011 Constitutional reform, have created a legal situation which fosters the participation of civil society organizations that contribute to the revision, execution, monitoring and evaluation of public policies in regions, provinces, and towns. The Constitution contains several provisions that focus on principles such as pluralism, civil society and governability. A number of articles make reference to the participation of citizens and civil society (articles 12, 13, 14, 15, 134 and 139), equality between men and women (19 and 146), youth care (33 and 170), access to information (12 and 13) and decentralization (139). However, and although considerable progress has been made, the initiatives aiming at the participation of women and young people are still scarce. Moreover, citizens do not have thorough understanding and complete information on those laws and mechanisms that support their participation.

For all these reasons, MPDL projects in Morocco, together with local social organizations, focus on the following topics:

- Foster agreements for the participation of different actors in the management of local public policies.
- Promote equality between men and women both in the private and public sector at local and national level.
- Foster the participation of the youth in public policies.
- Help civil society organizations to acquire the capacity to propose and promote democratic participation at local, national and international level.

The volunteer will be based MPDL Headquarters in Rabat and she/he with regular visits to other regions where MPDL works with local partners: regions of Tanger Tetouan Al Hoceima, regio of Orientaland Rabat. The volunteer person will support the activities developed by the organization with special attention to the project funded by AECID.

The volunteer will work under the supervision of the Head of Country Office in Rabat in collaboration with the project coordinators and partner organizations.

MPDL' Social Mobilization department in Madrid will be coordinating communication, volunteering and social awareness actions and will monitor the volunteer during his/her stay.

MPDL has security policies, protocols, plans and culture principles adapted to its activities in Morocco, which must be followed by both MPDL volunteers and staff. Besides, a special security protocol on COVID-19 prevention has been put in place. All volunteers will be duly trained before their departure on the measures to be taken to avoid infections.

The evolution of the pandemic in the country is closely supervised by MPDL Staff and the dates of deployment may vary due to health and security reasons.

TASKS

The volunteer will support MPDL and its partners of Civil Society Organisations' technical and administrative team, by carrying out the following activities, specially focus in gender approach:

- Support the organization in the correct execution, monitoring and evaluation of the project activities.
- Provide support in the preparation of monitoring and steering committees.
- Document the project activities and organize sources of verification.
- Provide support in the elaboration of technical reports
- Contribute to maintain smooth project-related communications with local authorities, donors, national and international NGOs for the operational development of the activities.
- Support the administrative and financial monitoring of the project following MPDL and donor's indications
- Provide support in the elaboration of regular cash forecasts and transfer requests to the responsible person and the administrator following MPDL and the funder's norms.
- Support the elaboration of economic reports as requested by the donor
- Participate in identifying, elaborating and presenting proposals related to the project.

APPRENTICESHIP

N/A

REQUIRED COMPETENCES

KNOWLEDGE AND STUDIES

- University Degree, preferably in the Social Sciences field.
- Specific gender equality studies
- Training in Development Cooperation, International Relations, Governance, Human Rights and/or Democratic participation will be appreciated.
- Experience in managing development cooperation projects onsite and remotely (create projects, perform financial and technical monitoring, create mid-term and final reports, answer requirements) with international donors and European Union (EU)-funded projects.

EXPERIENCE

- Experience in managing cooperation projects related to Gender, Governance, Civil Society, Citizen Participation, Youth and Human Rights.

	<ul style="list-style-type: none"> - Experience in proposal elaboration, managing and accounting for European Union (EU)-funded projects.
SKILLS	<ul style="list-style-type: none"> - Organizational and strategic planning skills. - High level of responsibility. Work must lead to objectives and results. - Flexibility and possibility to travel inside the country. - Initiative, proactivity, and willingness to commit to all planned activities and to all the people and organizations involved.
OTHER COMPETENCES	<ul style="list-style-type: none"> - Ability to communicate efficiently. - Ability to work both in team and individually. - Ability to adapt to changing environments. - Good interpersonal skills. - Ability to work in a rural environment. - Proactive attitude and ability to work independently. - Ability to think analytically and synthetically.
LANGUAGES	<ul style="list-style-type: none"> - Advanced level of Spanish, both spoken and written - Advanced level of French, both spoken and written. - Knowledge of Arabic will be an asset

SELECTION CRITERIA

ELIGIBILITY AND EXCEPTION CRITERIA

The candidate must be a citizen of the EU or a third country national with long-term residence permit in an EU Member State, and must have a minimum age of 18 years.

Only candidates available for **an online and in-person training** provided by the EU and a **deployment period of 8,5 months** will be eligible.

Only candidates that have successfully passed the EU Aid Volunteers training provided by the European Commission will be eligible.

MINIMUM REQUIREMENTS

Candidates must satisfy the requirements set out in Regulation (EU) No 375/2014 of the European Parliament and of the Council of 3 April 2014 establishing the European Voluntary Humanitarian Aid Corps ("EU Aid Volunteers initiative"), which include having a minimum age of **18 years old** and being a **citizen of EU or a third country national who is a long-term resident in an EU Member State**.

MPDL applies a policy of equal opportunities and welcomes applications without distinction on the grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, property, birth, disability, age or sexual orientation.

CONDITIONS OF SERVICE

LEARNING OPPORTUNITIES

This volunteering offers an opportunity to know first-hand the work of MPDL in Morocco, being an active part of the team in the country. This is also an opportunity to delve into the Moroccan context from a multicultural approach while developing professional skills much appreciated in the humanitarian aid and cooperation field of work.

The EU Aid Volunteer will attend to a **pre-deployment briefing in MPDL Headquarters in Madrid in February 2022.**

In addition, the EU Aid Volunteer will have a **Learning and Development Plan** for the duration of his/her placement intended to assess his/her competences and fulfilment of objectives.

LIVING AND WORK CONDITIONS

Accommodation, visa fees, insurance and airfares will be covered by the sending organization (MPDL).

In addition, the volunteer will receive a **monthly allowance of 485,44€** which is intended to cover basic needs and local transport.

The deployment duty station is in **Rabat, Morocco**. However, the volunteer may travel to other areas of the country where Movimiento por la Paz- MPDL works.

For each month of deployment, the volunteer will receive a 100€ post-deployment resettlement allowance.

The working calendar will be corresponding to the agenda and system established in the field.

For each month of voluntary activity **two days of rest** are foreseen, in addition to public holidays.

SELECTION PROCESS

To apply, the volunteer must fulfil the application form, the self-assessment questionnaire, attach his/her CV and send it all to euaidvolunteers@mpdl.org

You can download these documents from MDPL website
www.mpdl.org/espacios-mpdl/eu-aid-volunteers

PRE-SELECTION	INTERVIEW	FINAL DECISION
<p><u>Submission of applications:</u> from 07/12/21 to 07/01/22</p> <p><u>Short-listing and first interviews :</u> from 08/01/22 to 28/01/22</p> <p>In case of any modification in the dates, candidates will be notified.</p>	<p>All the interviews will be done online with the participation of the sending and hosting organizations. The interviews are meant to explore both the competences and the motivations of the candidates.</p> <p>The selected candidate/s for each vacancy will be notified by January 2022</p> <p>The date of the notification may vary depending on the number of applications received.</p> <p>The selected candidate/s will attend an online and in-presence training, which are part of the selection process.</p> <p>PLEASE NOTE THAT MORE THAN ONE CANDIDATE PER POSITION WILL ATTEND THE TRAINING</p>	<p>The final decision on the volunteer to be deployed will be made by the sending and hosting organizations jointly.</p> <p>Expected date decision on outcome: February 2022</p>